

PRIOR WRITTEN NOTICE

(34 CFR 300.503)

STUDENT INFORMATION

Student's Name <small>Examples of what to include in the IEP PWN</small>	Initials	Birth Date	Age	Gender	Grade 12	Today's Date
Parent/Guardian Name <small>High School Graduation-PWN</small>	Parent/Guardian Address					
School District	School		Teacher <small>Example #s do not always align with check box #s</small>			

ACTION(S) PROPOSED OR REFUSED

- Initiation or change in the educational placement of the student.
- Initiation or change in the provision of FAPE to the student.

DESCRIPTION OF THE SPECIFIC PROPOSED OR REFUSED ACTION(S): Additional Documentation attached

Example 1: [Student] is expected to graduate on [month/day/year] with a regular diploma. If high school graduation requirements are met by that time, the student will be exited from special education.

Example 2: [Student] requires an additional year of high school. The IEP team developed an Individualized Educational Program for the next school year.

Example 3: [Student] will age out prior to receiving a regular diploma. The district will not provide special education services for the next school year due to the district's policy on the age through which educational services are available.

EXPLANATION OF WHY THE DISTRICT PROPOSED OR REFUSED TO TAKE THE ACTION(S): Additional Documentation attached

Example 1: [Student] is expected to meet graduation requirements for a regular diploma. Upon graduation with a regular diploma, the student will no longer be eligible for special education services.

Example 2: [Student] requires additional transition education and services in the areas of employment, education/training, and independent living to continue working on their postsecondary goals.

Example 3: [Student] is not expected to meet graduation requirements for a regular diploma prior to exceeding the district's policy on the age through which educational services are available.

DESCRIPTION OF EACH EVALUATION PROCEDURE, ASSESSMENT, RECORD, OR REPORT THE DISTRICT USED AS A BASIS FOR THE PROPOSAL OR REFUSAL: Additional Documentation attached

Example 1: A review of [Student's] transcripts, classroom-based assessments, progress reports, and IEP indicates [Student] will meet state and local graduation requirements, as well as the goals and achievements of the IEP. The student must successfully complete the following courses and/or requirements to graduate: English 12 and Economics.

Example 2: A review of [Student's] transcripts, classroom-based assessments, progress reports, IEP, teacher input and parent input indicates the [Student] requires additional transition education and services in the areas of employment, education/training, and independent living.

Example 3: A review of [Student's] transcripts, classroom-based assessments, progress reports, and IEP indicates [Student] will not meet state and local graduation requirements prior to aging out.

DESCRIPTION OF ANY OTHER OPTIONS THE DISTRICT CONSIDERED AND THE REASONS WHY THOSE OPTIONS WERE REJECTED:

Additional Documentation attached

Example 1: Continuation of special education services beyond [graduation date] was determined not appropriate because the student is expected to have met high school graduation requirements by that time.

Example 2: The team considered extending enrollment into the next school year, but determined [Student] has made excellent progress, met his/her goals, and is prepared to graduate.

Example 3: The team considered graduation, but a review of existing data indicates [Student] requires additional transition education and services in the areas of employment, education/training, and independent living.

DESCRIPTION OF OTHER FACTORS RELEVANT TO THE DISTRICT'S PROPOSAL OR REFUSAL TO TAKE THE ACTION:

Additional Documentation attached

Example 1: Upon graduation, [Student] will receive a Summary of Performance. This summary will include recommendations to assist the student in meeting his or her postsecondary goals.

Example 2: Upon aging out, the school district will provide [Student] with a Summary of Performance. This summary will include recommendations to assist the student in meeting his or her postsecondary goals.

As a parent of a child with a disability, you have certain protections under the Procedural Safeguards of the Individuals with Disabilities Education Act (IDEA). You may obtain a copy of the pamphlet "[Procedural Safeguards in Special Education](#)" by clicking the link, or by requesting a copy from the school district.

For assistance in understanding the provisions of the Individuals with Disabilities Education Act (IDEA) you may contact your child's school, the Office of Public Instruction at (406) 444-5661, or the Montana Empowerment Center at 1-877-870-1190.

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